PT Agincourt Resources (PTAR) is a mining company based in Indonesia that is engaged in the exploration, mining, and processing of gold and silver. The only place of operation is at the Martabe Gold Mine in North Sumatra. Company functions are managed from Jakarta.

Mineral Resources as of June 2021, reached 7.5 million ounces of gold and 72 million ounces of silver. Production began at Martabe on 24 July 2012, with the operating capacity of the Martabe Gold Mine exceeding 6 million tonnes of ore per year to produce more than 274,000 ounces of gold and 1.35 million ounces of silver per year.

PTAR employs more than 3,000 employees and contractors, over 99% of whom are Indonesian nationals, and more than 70% of whom are recruited from local residents. PTAR is committed to creating safe and efficient operations, minimizing environmental impact, and ensuring our existence provides long-term benefits to all local stakeholders.

The majority shareholder in PTAR is PT Danusa Tambang Nusantara, which is owned by PT United Tractors, Tbk (60%) and PT Pamapersada Nusantara (40%), with a total share of 95%. PT United Tractors Tbk is a public company whose shares are listed on the Indonesia Stock Exchange and is also a subsidiary of PT Astra International Tbk. PT United Tractors, Tbk’s share ownership consists of 59.50 by PT Astra International Tbk and 40.50% by the public. PT. Pamapersada Nusantara is 99.9% owned by PT United Tractors, Tbk. 5% of the Company’s shares are owned by PT Artha Nugraha Agung which is jointly owned by PT Pembangunan Prasarana Sumatera Utara with 30% and PT Tapanuli Selatan Membangun with 70%.

To strengthen the existing Corporate Communications team and to ensure the achievement of the department objectives, the Martabe Gold Mine is looking for a candidate to fill the role:

**SUPERVISOR – ENVIRONMENTAL REPORTING & SYSTEMS (ENV 2209058)**

**This position will be based at the Martabe Site in Environment Department, and reports directly to Superintendent – Environment Site Support.**

The Role of the **Supervisor-Environmental Reporting & Systems** is to support the site management team in achieving full compliance with environmental-related reporting requirements and conformance with site mandatory environmental management outcomes, as well as government requirement. The incumbent will achieve this by:

* Managing required data from sections/departments at PTAR and contractors for various purposes of reporting.
* Preparing high-quality reports periodically following the standard of reporting on regulations, permits, internal and group reports.
* Monitoring and reporting conformance across the site with the PTAR Environmental Policy, PTAR Codes of Practice and various external standards such as IFC Performance Standards, ISO 14001 and ISO 50001
* Coordination of compliance and conformance improvement programs.
* Delivering environmental training and socialization of environmental requirements across the PTAR and contractor workforces.
* Developing Environmental Standards in accordance with Environmental Management System ISO 14001 and also ISO 50001.

**Candidates for this role would be expected to have the following qualifications and experience**:

1. Minimum bachelor’s degree major in Environment, Chemistry, Biology, Forestry, Fishery, or Equivalent.
2. Minimal 5 years of experience in a similar role within the mining industry
3. Competent and skilfully in MS Office program
4. Experience in managing or coordinating site inspection programmes
5. Familiar with Environmental Reporting: (AMDAL, RKL-RPL, Ministry of Energy and Mineral Resources Report (Miners)), Green House Gas Calculation, RKAB Report, Sustainability Report, PROPER Document, Electronic Reporting (SIMPEL).
6. Familiar with developing Environmental Management System ISO 14001, Life Cycle Assessment, & ISO 50001 Energy Management System
7. Familiar with Indonesian environmental laws and regulations
8. Good interpersonal skills with the ability to work well with others as part of a team and contribute to a harmonious working environment
9. Enthusiasm, self-motivation, and the ability to maintain direction and achieve work objectives with minimal supervision
10. Good communication and presentation skills
11. Female Preferred

Applicants are to include in their application a copy of the following:

* + - 1. Latest Resume.
			2. ID Card (KTP).
			3. Vaccine certificates (Vaccine 1, Vaccine 2, and Booster).

If you believe, you possess the skills, qualifications, and experience to fill in the position, please send in your CV complete with your **latest photograph** by quoting the position title & code on the email subject, no later than **September 21, 2022** to:

**Human Resources Department – PT Agincourt Resources**

**Or email:** **PTAR.Recruiting@agincourtresources.com**

Please put the position code & applicant’s name **(ENV 2209058 - Your Name)** on your application subject

Only shortlisted candidates will be notified for further process